



**Your Partner in PUBLIC SAFETY**

# Central Section

**ANDREW MORROW, PRESIDENT**  
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**JOHN HIGHTOWER, SECTION DELEGATE**  
**TODD LOHMAN, SECTION ALTERNATE DELEGATE**  
**DAVID WOOSLEY, SECRETARY-TREASURER**  
**JOHN HIGHTOWER, CERTIFICATION CHAIR**

## **POLICY: TRAVEL**

Approved by the Section Board of Directors:  
21 August 2014, 17 January 2018, 27 February 2018, and, 28 August 2018

### Travel Expenses for International Meetings:

The Central Section will reimburse in full for attendance by designated board members when funds permit. Compensation will include only the following: registration fees, travel expenses (airfare will be coach class, roundtrip; individuals will be responsible for finding the lowest possible fare), room accommodations will be the conference hotel rate, plus taxes, and, a per diem of \$75 per day; in accordance with the Federal Government GSA policy, the per diem for the first day and last day of travel will be 75% or \$56.25.

### Travel Expenses for Course Moderators:

The Central Section will reimburse in full for course moderators. Compensation will include only the following: mileage at the established rate for use of a personally-owned vehicle; room accommodations; a daily per diem of \$50 for meals when an overnight stay is required, broken-down as follows: \$10-breakfast, \$15-lunch, \$25-supper; otherwise, \$15 will be provided for a lunch meal; and a daily compensation of \$149 for the duration of their absence, if the moderator is not compensated by their place of employment.

### Travel Expenses for Board Meetings:

The Central Section will reimburse board members, upon request, for attendance at board meetings as follows: mileage at the established rate for use of a personally-owned vehicle and actual cost, up to \$15, for a lunch meal.

### Mileage Rate:

The Central Section will reimburse mileage at the current rate established by the United States Internal Revenue Service.